

Removing the Property Coordinator Role

You will create a financial service now ticket under Workday Security. In “Requested For” enter the name of the property coordinator and select the Assets checkbox. Click on the Remove property coordinator checkbox and note that you must have the Cost Center Name and Code to remove the property coordinators.

Follow this link: https://gatech.service-now.com/financials?id=sc_cat_item&sys_id=a96a5e68db16bb40fc9efe8d0f96194b&sysparm_category=33364360dbec7744fc9efe8d0f96194f

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Application Security - Remove Roles

Request to remove application security roles

* Indicates required

* Preferred Contact Method
Email

* Requested By
Whitney Tate (Business Services)

* Contact Information
whitney.tate@business.gatech.edu

* Direct Supervisor

* Select what type(s) of roles to add

Assets
 Expenses
 Financial Accounting
 Procurement

Financial Roles to Remove - Assets

Remove Business Asset Tracking Specialist Role

Property Coordinator
This role will be able to perform business asset tracking functions for assigned organizations. Examples include business asset registration, issue, transfer, and disposal. The role has approval authority for business asset tracking business processes and can register, issue and transfer the assets, but not dispose of.

Remove Property Coordinator Role

* Property Coordinator Constraints to remove
Provide the role constraints to remove, such as company, cost center, etc. Type "ALL" to remove everything.